

**Norfolk SEND Youth Forum**

**Wednesday 18th September 2024, 6:30pm – 7:30pm**

**Meeting Minutes**

**Attendees:**

Bridget Robinson (Norfolk SENDIASS)

Belinda Coxall (Norfolk SENDIASS)

Dawn Jones (Inclusion & SEND, NCC)

Gabriel

Alec

Isaac

Reece

Callum

Charlie

Lily

Katrina

**Apologies:** Charlotte

**Welcome and introductions**

Everyone introduced themselves and talked about what they had been doing in the holidays and about the new start of term.

**Review Terms of Reference**

To ensure that all members feel safe and comfortable in the group, the current members of the Youth Forum agreed ground-rules when they started. Bridget asked the group if they wanted to make any changes or add any more ground-rules.

**Existing Ground-Rules**

Listen to each other

Do not interrupt

No bad words (swearing)

Use good manners (be polite)

Be supportive of each other’s ideas

Agree to disagree

Respect one another

Avoid conflict/arguments

Be kind

**New Ground-Rules**

Go on mute when not talking in a TEAMS meeting

Use the hand symbol when in a TEAMS meeting as it shows who put their hand up first, so everyone knows whose turn it is to talk next.

Don’t put people on the spot

Take our points of view seriously

Bridget said she will update the ground rules on the website and send it out to everyone.

**Further discussion around activities and trips for Youth Forum members**

Bridget talked about trips and outings and after our July meeting members suggested some activities they would like to do. Here are their suggestions: -

* Attend a one hour First Aid Course? (May be in October half- term)
* Mini golf at the mall in Norwich for Christmas outing followed by lunch?
* Would you like to meet and cook a meal together to then share?

At the meeting the group suggested other activities like roller skating and other golf venues.

It was decided to send out a Poll to the members to vote on what trip/ outing they would prefer.

Please note 7th December 2024 is the date reserved for the Christmas outing.

**Flourish Youth awards for Volunteering and Participation**

Bridget said a pack with lots of information about this has already been emailed to the group. Bridget will support members to work towards this and gain a certificate for their volunteering on the Youth Forum.

Belinda will send the pack out again so the group can let us know if they would like to do this.

**Seeking volunteers**

**Practice Week – Children’s Services – Norfolk County Council**

* Practice week will be held from the 18th- 22nd November 2024. Each workshop is an hour long.  The theme for this practice week is OPPORTUNITY – ‘Children and young people develop as well-rounded individuals through access to a wide range of opportunities which nurture their interests and talents’.  The workshop can be focused on any topic the young people wish, if it fits into this theme.

This is an evening workshop on Thursday 21st November on-line. Isaac, Gabriel, Lily, Charlie and Katrina said they would be interested. Bridget will be contacting everyone individually to talk to them about this.

Bridget talked about some other groups at the meeting that the Youth Forum may want to do as well. Bridget will send out the details when the information is available.

**Any other business** (AOB)

Bridget talked about the Flourish Awards and Charlie, Charlotte and Dawn are attending to represent the Youth Forum and hopefully we will be winners!! Good luck to the Youth Forum.

**Thank you for all your contributions!**